



Waikato District Health Board

For work related travel and accommodation

Travel Request Form

Name: Nigel Murray

Contact: at Domo Station

Reason for Travel: Attended Phosphate Mtgs
Attended regional mtgs, Gisborne

Travel charged due to
urgent mtg in Wghn at Phosphate
re Phosphate

(131)

Travel charged again as mtg is
Gisborne on Fri finished earlier

Travel charged due to
regional mtgs/wk continuing after

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

Flared end time of 1pm. Could not

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
6619	12:20pm	1:20pm	Thurs	31 March	2016	Auck	Gisborne
840	1:40pm	2:40pm	Fri	1 April	2016	Gisb	Auck
854	5:50pm	6:50pm	Saturday	2 April	2016	Auck	Gisborne
405	7am	8:05am	Thurs	31 March	2016	Auck	Wghn
2234	11:55am	1pm	Thurs	31 March	2016	Wghn	Gisborne

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Auckland	Holiday Inn	30 March	31 March	
Gisborne	Batsch	31 March	1 April	2 April

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way

No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

This trip split with (132)

get on later flight
out of Gisborne on Thurs
evening so
extra night accommodation
2 Nigel flying out of
Gisborne on Sat 2 April
at 10am

Cost Centre to be charged: 1909 / 5250 DS

AUTHORISATION

Name: Beth Samcart

Position: Chairman

Signature: _____

CHARGES FROM AIR NZ													
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
Mar-16	1601320563	MURRAY/NIGEL MR	Domestic Air Travel	160331	AKL	GIS	W	503.20	496.24	75.48	6.96	578.68	
Mar-16	1601320563FT	MURRAY NIGEL MR	Ticket Issue Service Fee					26.00	26.00	3.90	-	29.90	
Apr-16	4702171971HO	MURRAY NIGEL MR	Hotel Accommodation			GIS		163.91	163.91	24.59	-	188.50	1N 01 04 GIS PORTSIDE HOT
Apr-16	4702171971HO001	MURRAY NIGEL MR	Hotel Accommodation			AKL		181.74	181.74	27.26	-	209.00	1N 30 03 AKL HOLIDAY INN
Apr-16	4702171971HO002	MURRAY NIGEL MR	Hotel Accommodation			GIS		163.48	163.48	24.52	-	188.00	1N 31 03 GIS PORTSIDE HOT
Apr-16	2170151BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	1N 31 03 GIS PORTSIDE HOT
Apr-16	2171971BM.	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	1N 31 03 GIS PORTSIDE HOT
Apr-16	2171971BM.	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	1N 31 03 GIS PORTSIDE HOT
Apr-16	2171971BM...	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	1N 31 03 GIS PORTSIDE HOT

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	25
Account No.	67543
Statement Date	31/03/2016
GST Number	10-795-869
Credit Services: Hereine Setu Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
18/03/2016	1601320563	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR AKL/GIS NZ W 31/03/16 GIS/AKL NZ B 01/04/16 Domestic Air Travel	02439466	503.20	6.96	496.24	75.48	6.96	19,820.20 578.68	19,820.20 578.68
18/03/2016	1601320563FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
24/03/2016	1601343369	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ H 31/03/16 WLG/GIS NZ H 31/03/16 GIS/AKL NZ B 01/04/16 Domestic Air Travel	02439466	342.16	0.00	342.16	51.33	0.00	393.49	393.49
22/03/2016	21306259M.	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409089	7.00	0.00	7.00	1.05	0.00	8.05	8.05
10/03/2016	2157388FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
30/03/2016	2157847BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
03/03/2016	2157847FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	15.00	0.00	15.00	2.25	0.00	17.25	17.25
			CARRIED FORWARD							20,885.52	20,885.52

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

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ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
21/04/2016	4702170151HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 22 03 AKL HERITAGE AUC Hotel Accommodation	02409086	146.96	0.00	146.96	22.04	0.00	88,939.38-	35,817.21
04/04/2016	4702171971HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 01 04 GIS PORTSIDE HOT Hotel Accommodation	02409086	163.91	0.00	163.91	24.59	0.00	188.50 ✓	188.50
27/04/2016	4702171971HO001	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 30 03 AKL HOLIDAY INN Hotel Accommodation	02409086	181.74	0.00	181.74	27.26	0.00	209.00 ✓	209.00
28/04/2016	4702171971HO002	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 31 03 GIS PORTSIDE HOT Hotel Accommodation	02409086	163.48	0.00	163.48	24.52	0.00	188.00 ✗	188.00
		A19295250DS	TOTAL FOR COST CENTRE		1,865.22	13.92-	1,851.30	279.79	13.92	2,145.01	2,145.01
			CARRIED FORWARD							88,184.88-	36,571.71

Travel Request Form

132

Name: Nigel Murray Contact: Dr David Skelton
Reason for Travel: Attend Phoenix NUS, Auckland - Procurement
Attend regional mts, Gisborne

CHECK IF VIDEOCONFERENCING OFFERED Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO Travel charged due to regional mts/work coming after
Planned end time of 1pm. Could not

FLIGHTS							
Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
6619	14:20pm	1:20pm	Thurs	31 March	2016	Auck	Gisborne
800	14:00pm	6:10pm	Fri	1 April	2016	Gisb	Auck
800	5:55pm	6:10pm	Sat	2 April	2016	Auck	Gisborne
405	10:00am	8:05am	Thurs	31 March	2016	Auck	Gisborne
2234	11:55am	1pm	Thurs	31 March	2016	Wgtn	Gisborne

ACCOMMODATION				
City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u> <u>Gisborne</u>	<u>Holiday Inn</u> <u>Retreat</u>	<u>30 March</u> <u>31 March</u>	<u>31 March</u> <u>1 April</u>	<u>Single</u> <u>Double</u>

RENTAL CAR						
City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____
And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

This trip combined with (131)

get on later flight out of Gisborne on Fri evening so extra night accommod 2 Nigel flying out of Gisborne on Sat 2 Apr at 10am

Cost Centre to be charged: 1929 / 5250 DS

AUTHORISATION

Name: Bob Smeck Position: Chairman
Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

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18/03/2016	1601320563	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR AKL/GIS NZ W 31/03/16 GIS/AKL NZ B 01/04/16 Domestic Air Travel	02439466	503.20	6.96	496.24	75.48	6.96	19,820.20	19,820.20
18/03/2016	1601320563FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
24/03/2016	1601343369	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ H 31/03/16 WLG/GIS NZ H 31/03/16 GIS/AKL NZ B 01/04/16 Domestic Air Travel	02439466	342.16	0.00	342.16	51.33	0.00	393.49	393.49
22/03/2016	2130625BM.	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409089	7.00	0.00	7.00	1.05	0.00	8.05	8.05
10/03/2016	2157388FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
30/03/2016	2157847BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
03/03/2016	2157847FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	15.00	0.00	15.00	2.25	0.00	17.25	17.25
			CARRIED FORWARD							20,885.52	20,885.52



For work related travel and accommodation

Travel Request Form

Name: Nigel Murray Contact: cl- Donna Stratton

Reason for Travel: Attend morning meeting at NZ Health Partnerships on national Procurement Strategy: 5/4/2016

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>The Langham</u>	<u>4/4</u>	<u>5/4/16</u>	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes → Return Yes – One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 DS

AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature: _____

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
May-16	4702185600HO	MURRAY NIGEL MR	Hotel Accommodation			AKL		147.91	147.91	22.19	-	170.10	1N 04 04 AKL THE LANGHAM
May-16	2206706FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
May-16	1850937FX	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Jun-16	2223340BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Jun-16	2234530FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Jun-16	2233902FT	MURRAY NIGEL MR	Ticket Issue Service Fee					15.00	15.00	2.25	-	17.25	
Jun-16	2233902FT001	MURRAY NIGEL MR	Ticket Issue Service Fee					25.00	25.00	3.75	-	28.75	

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

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ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
20/05/2016	2183982BM	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	92,878.62	39,136.32
03/05/2016	2185600BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
28/04/2016	2206706FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
17/05/2016	2223340FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
20/05/2016	2227590FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
20/05/2016	4702183982HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 13 04 WLG IBIS WELLING Hotel Accommodation	02409086	380.00	0.00	380.00	57.00	0.00	437.00	437.00
03/05/2016	4702185600HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 04 04 AKL THE LANGHAM Hotel Accommodation	02409086	147.91	0.00	147.91	22.19	0.00	170.10	170.10
		A19295250DS	TOTAL FOR COST CENTRE		594.91	0.00	594.91	89.24	0.00	684.15	684.15
			CARRIED FORWARD							92,217.47-	39,797.47



Waikato District Health Board

Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: cl- Donna Stratton

Reason for Travel: Attend National CES meeting in Wellington
+ Prep for National Procurement session

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
5081	7am	8:10am	THURS	14 April	2016	Haw	Wgh
5088	6:30pm	7:40pm	THURS	14 April	2016	Wgh	Haw
Amended 5091	7:05pm	8:15pm	WED	13 April	2016	Haw	Wgh
Amended 5098	5:30pm	6:40pm	THURS	14 April	2016	Wgh	Haw

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wgh	IBIS	13/4	14/4	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 05

AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature: _____

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	OTH Taxes	Amt Payable	Tkt Remarks
Apr-16	2171971FX	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Apr-16	2171971FX.	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Apr-16	2171971FX..	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Apr-16	2183982FX	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Apr-16	2229943005	MURRAY/NIGEL MR	Domestic Air Travel	160414	HLZ	WLG	Y	499.21	492.25	74.89	6.96	574.10	
Apr-16	2229943005FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
May-16	21856008M	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
May-16	2223340FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
May-16	2227590FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
May-16	2183982BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
May-16	4702183982HO	MURRAY NIGEL MR	Hotel Accommodation			WLG		380.00	380.00	57.00	-	437.00	1N 13 04 WLG IBIIS WELLING

TAX INVOICE/STATEMENT/CREDIT NOTE

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04/04/2016	2185600FT	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	90,197.64	34,558.95
01/04/2016	2229943005	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 14/04/16 WLG/HLZ NZ V 14/04/16 Domestic Air Travel	02439466	499.21	6.96	492.25	74.89	6.96	574.10	12.65
01/04/2016	2229943005FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
15/04/2016	2229983267	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ L 19/04/16 WLG/HLZ NZ W 19/04/16 Domestic Air Travel	02439466	356.22	6.96	349.26	53.44	6.96	409.66	409.66
15/04/2016	2229983267FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
05/04/2016	4702157388HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 09 03 WLG IBIS WELLING Hotel Accommodation	02409086	205.70	0.00	205.70	30.85	0.00	236.55	236.55
			CARRIED FORWARD							88,939.38	35,817.21

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20/05/2016	2183982BM	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	92,878.62	39,136.32
03/05/2016	2185600BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
28/04/2016	2206706FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	8.05	8.05
17/05/2016	2223340FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
20/05/2016	2227590FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
20/05/2016	4702183982HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 13 04 WLG IBIS WELLING Hotel Accommodation	02409086	380.00	0.00	380.00	57.00	0.00	437.00	437.00
03/05/2016	4702185600HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 04 04 AKL THE LANGHAM Hotel Accommodation	02409086	147.91	0.00	147.91	22.19	0.00	170.10	170.10
		A19295250DS	TOTAL FOR COST CENTRE		594.91	0.00	594.91	89.24	0.00	684.15	684.15
			CARRIED FORWARD							92,217.47	39,797.47



Travel Request Form

For work related travel and accommodation

Name: Nigel Muway Contact: cl - Donna Skarson
 Reason for Travel: Mtg at Phoenix is national procurement
+ CEO of NZ Health Partnerships

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8303	125pm	239pm	TUES	19 April	2016	Haw	Wgh
5088	630pm	740pm	TUES	19 April	2016	Wgh	Haw
	Plane delayed:						

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No
 Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 05

AUTHORISATION

Name: Bob Smcock Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	25
Account No.	67543
Statement Date	30/04/2016
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/04/2016	2185600FT	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	90,197.64	34,558.95
01/04/2016	2229943005	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 14/04/16 WLG/HLZ NZ Y 14/04/16 Domestic Air Travel	02439466	499.21	6.96	492.25	74.89	6.96	574.10	12.65
01/04/2016	2229943005FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	574.10
15/04/2016	2229983267	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ L 19/04/16 WLG/HLZ NZ W 19/04/16 Domestic Air Travel	02439466	356.22	6.96	349.26	53.44	6.96	409.66	12.65
15/04/2016	2229983267FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	409.66
05/04/2016	4702157388HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 09 03 WLG IBIS WELLING Hotel Accommodation	02409086	205.70	0.00	205.70	30.85	0.00	236.55	12.65
			CARRIED FORWARD							88,939.38	236.55
											35,817.21

Name: Nigel Murray Contact: cl- Donna Sharon

Reason for Travel: Attend Phaezac Board mtg - 29 April - Phaezac paid for flights. DHB paid for accommodation as Nigel wanted to travel day before to prep. for Phaezac mtg/ national procurement
CHECK IF VIDEOCONFERENCING OFFERED

- ☐ YES If yes, please consider using Waikato DHB vid
☐ NO

Waikato District Health
deconferencing
on travel.

8780.

FLIGHTS

Flight No	Departure Time	Arrival Time	D

To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wellington	Rydges *	28 April	29 April	
			1 May 2016	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way No

Please circle one

If yes - pick up address:

And telephone number:

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 DS
AUTHORISATION

Name: Bob Smeade

Position: Chairman

Signature:

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	30/06/2016
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/06/2016	4702206706HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 28 04 WLG RYDGES WELLJ Hotel Accommodation	02409086	180.00	0.00	180.00	27.00	0.00	72,338.77-	16,228.78
29/06/2016	4702223340HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 17 05 AKL RYDGES AUCKL Hotel Accommodation	02409086	253.91	0.00	253.91	38.09	0.00	207.00	207.00
07/06/2016	4702228695HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 02 06 TRG HOTEL ON DEV Hotel Accommodation	02409086	173.04	0.00	173.04	25.96	0.00	292.00	292.00
15/06/2016	2230162251	A19295250DS	TOTAL FOR COST CENTRE	02439466	1,687.21	13.92	1,673.29	253.10	13.92	1,940.31	1,940.31
		108667543000019 A19295250NS	HLZ/CHC/NZ G 03/08/16 CHC/WLG NZ G 06/08/16 WLG/HLZ NZ G 06/08/16 Domestic Air Travel		275.26	6.96	268.30	41.29	6.96	316.55	316.55
15/06/2016	2230162251FT	108667543000019 A19295250NS	Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
			CARRIED FORWARD							71,311.57-	17,255.98



Waikato District Health Board

Travel Request Form

For work related travel and accommodation

Acc. Extended by Nigel
for extra night

In CL July 16

137

Name: Nigel Murray Contact: cl-Roma SharkeyReason for Travel: Attend national procurement Mngs in Auckland. as
lead DHB Chief Executive (18 May 2016)

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>Rydges</u>	<u>17/5</u>	<u>18/5</u>	
			<u>19/5/11</u>	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 AS

AUTHORISATION

Name: Bob Smock Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	30/06/2016
GST Number	10-795-869
Credit Service	Travelcardadmin@airnz.co.nz

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/06/2016	4702206706HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 28 04 WLG RYDGES WELLI Hotel Accommodation	02409086	180.00	0.00	180.00	27.00	0.00	72,338.77-	16,228.78
29/06/2016	4702223340HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 17 05 AKL RYDGES AUCKL Hotel Accommodation	02409086	* 253.91	0.00	253.91	38.09	0.00	292.00	207.00
07/06/2016	4702228695HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 02 06 TRG HOTEL ON DEV Hotel Accommodation	02409086	173.04	0.00	173.04	25.96	0.00	199.00	199.00
15/06/2016	2230162251	108667543000019 A19295250NS	TOTAL FOR COST CENTRE HLZ/CHC NZ G 03/08/16 CHC/WLG NZ G 06/08/16 WLG/HLZ NZ G 06/08/16 Domestic Air Travel	02439466	1,687.21	13.92-	1,673.29	253.10	13.92	1,940.31	1,940.31
15/06/2016	2230162251FT	108667543000019 A19295250NS	Ticket Issue Service Fee	02409086	275.26	6.96-	268.30	41.29	6.96	316.55	316.55
			CARRIED FORWARD		11.00	0.00	11.00	1.65	0.00	12.65	12.65
										71,311.57-	17,255.98

Travel Request Form

work related travel and accommodation

Name: Angel Muro Contact: _____

Reason for Travel: Forward drive for car. Bsp our in Europe. 2/6/2016
Regional mngs in Europe - 3/6/2016
+ Strategic Forum

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscorn for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Kawonga	Hotel on Beaches	2/6	3/6	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: FOA 1,520 05

AUTHORISATION

Name: Bob Smoock Position: Chair

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	30/06/2016
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/06/2016	4702206706HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 28 04 WLG RYDGES WELLI Hotel Accommodation	02409086	180.00	0.00	180.00	27.00	0.00	72,338.77-	16,228.78
29/06/2016	4702223340HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 17 05 AKL RYDGES AUCKL Hotel Accommodation	02409086	253.91	0.00	253.91	38.09	0.00	292.00	292.00
07/06/2016	4702228695HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 02 06 TRG HOTEL ON DEV Hotel Accommodation	02409086	173.04	0.00	173.04	25.96	0.00	199.00	199.00
15/06/2016	2230162251	A19295250DS	TOTAL FOR COST CENTRE		1,687.21	13.92-	1,673.29	253.10	13.92	1,940.31	1,940.31
		108667543000019 A19295250NS	HLZ/CHC NZ G 03/08/16 CHC/WLG NZ G 06/08/16 WLG/HLZ NZ G 06/08/16 Domestic Air Travel	02439466	275.26	6.96-	268.30	41.29	6.96	316.55	316.55
15/06/2016	2230162251FT	108667543000019 A19295250NS	Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
			CARRIED FORWARD							71,311.57-	17,255.98

Travel Request Form

 Name: Nigel Murray Contact: _____

 Reason for Travel: NOH meeting + Acute Surgery meeting, Wellington
CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
9081	6:50am	8:00am	Thurs 9	July		Hon	Wgh
8314	5:30pm	6:40pm	"	"		Wgh	Hon

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No
 Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

 Cost Centre to be charged: 1929 15280 DS
AUTHORISATION

 Name: Pete Smock Position: Chair

 Signature: 

CHARGES FROM AIR NZ

Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Other Taxes	Amt Payable	Tkt Remarks
Jun-16	2236844FX	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Jun-16	2236844FX.	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Jun-16	2230125609	MURRAY/NIGEL MR	Domestic Air Travel	160609	HLZ	WLG	W	373.27	366.31	55.99	6.96	429.26	
Jun-16	2230125609FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Jun-16	22286958M	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Jun-16	2228695FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Jun-16	2230139989	MURRAY/NIGEL MR	Domestic Air Travel	160609	HLZ	WLG	Y	96.18	96.18	14.43	-	110.61	

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

Page No.	24
Account No.	67543
Statement Date	30/06/2016
GST Number	10-795-869
Credit Services: Travelcardadmin@aifnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
29/06/2016	2223340EM	1086675430000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	73,573.03-	14,994.52
07/06/2016	2228695EM	1086675430000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
23/05/2016	2228695FT	1086675430000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
01/06/2016	2230125609	1086675430000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ W 09/06/16 WLG/HLZ NZ T 09/06/16 Domestic Air Travel	02439466	373.27	6.96-	366.31	55.99	6.96	429.26	429.26
01/06/2016	2230125609FT	1086675430000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
08/06/2016	2230139989	1086675430000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 09/06/16 WLG/HLZ NZ T 09/06/16 Domestic Air Travel	02439466	96.18	0.00	96.18	14.43	0.00	110.61	110.61
CARRIED FORWARD										72,991.76-	15,575.79

For work related travel and accommodation

Name: Dr N Murray Contact: _____

Reason for Travel: DHB National Chairs & CEO's
Wellington
CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
		2016	Wed	15/6/16		HLZ	WLG
		SSC	Thurs	16/6/16		WLG	HLZ

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wellington	Novotel	15/6/16	16/6/16	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

2017
SSC.

Cost Centre to be charged: 1929 / 5250
AUTHORISATION

Name: Bob Simcode Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	25
Account No.	67543
Statement Date	30/06/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
10/06/2016	2230147770	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZ/WLG NZ Q 15/06/16 WLG/HLZ NZ H 16/06/16 Domestic Air Travel	02439466	465.81	6.96	458.85	69.88	6.96	72,991.76- 535.69	15,575.79 535.69
10/06/2016	2230147770FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
29/05/2016	2233902FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409089	15.00	0.00	15.00	2.25	0.00	17.25	17.25
29/05/2016	2233902FT001	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409089	25.00	0.00	25.00	3.75	0.00	28.75	28.75
30/05/2016	2234530FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
08/06/2016	2236844FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	23.00
09/06/2016	2236844FX.	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	23.00
			CARRIED FORWARD							72,338.77-	16,228.78