



Waikato District Health Board

Travel Request Form

For work related travel and accommodation

Name: Nigel Muirg Contact: Cl. Doreen Graham
Reason for Travel: NZ Health Patrol for meeting. Shared (and weekly) service

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>Norfolk Hotel</u>	<u>14/12/05</u>		

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1909 / \$250 DS

AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

Page No.	23
Account No.	67543
Statement Date	31/01/2016
GST Number	10-795-869
Credit Services: Hereine Setu Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
12/01/2016	4702098766HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 3N 29 11 WLG AMORA HOTEL Hotel Accommodation	02409086	682.61	0.00	682.61	102.39	0.00	40,284.07-	20,621.48
20/01/2016	4702098011HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 16 12 AKL NOVOTEL AUCK Hotel Accommodation	02409086	265.31	0.00	265.31	39.79	0.00	305.10	785.00
20/01/2016	4702098011HO001	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 14 12 AKL NOVOTEL AUCK Hotel Accommodation	02409086	339.13	0.00	339.13	50.87	0.00	390.00	305.10
26/01/2016	4702098921CA001	108667543000019 A19295250DS	MURRAY NIGEL MR 1D 05 12 HLZ AVIS Car Rental	02409086	97.67	0.00	97.67	14.65	0.00	112.32	390.00
08/01/2016	4702098921HO	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 03 12 ROT MILLENNIUM R Hotel Accommodation	02409086	278.26	0.00	278.26	41.74	0.00	320.00	112.32
05/01/2016	2094551BM	A19295250DS 108667543000019 A1929526000000KL	TOTAL FOR COST CENTRE Miscellaneous Services	02409086	2,378.32	6.96	2,371.36	356.75	6.96	2,735.07	320.00
			CARRIED FORWARD		7.00	0.00	7.00	1.05	0.00	8.05	2,735.07
										38,363.60-	8.05
											22,541.95



Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: at home station
 Reason for Travel: Health P&F governance work (G Scott)
Discussions with DS MSD (P & M works)

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8313	7am	8:10am	Wed	6 Jan	2016	Haw	Wgh
8538	5:30pm	6:40pm	"	"	"	Wgh	Haw

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No
 Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 05

AUTHORISATION

Name: Bob Smock Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	20
Account No.	67543
Statement Date	31/01/2016
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
05/01/2016	1601107589	A1929525000000NIM 1086675430000019 A19295250000000RF	BROUGHT FORWARD TOTAL FOR COST CENTRE MURRAY/NIGEL MR AKL/SYD NZ 07/01/16 SYD/AKL NZ V 10/01/16 International Air Travel	02439466	126.29	0.00	126.29	31.98	86.96	42,598.53-	18,307.02
05/01/2016	1601107589FT	1086675430000019 A19295250000000RF	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	0.00	0.00	11.00	11.00
11/01/2016	1601107589R	1086675430000019 A19295250000000RF	MURRAY/NIGEL MR AKL/SYD NZ 07/01/16 International Air Travel - Refund	02439466	402.00-	6.00	396.00-	0.00	117.89-	513.89-	513.89-
05/01/2016	1601107590	1086675430000019 A19295250000000RF	MURRAY/NIGEL MR HLZ/WLG NZ G 06/01/16 WLG/HLZ NZ G 06/01/16 Domestic Air Travel	02439466	296.56	6.96-	289.60	44.49	6.96	341.05	341.05
05/01/2016	1601107590FT	1086675430000019 A19295250000000RF	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
			CARRIED FORWARD							41,874.93-	19,030.62



Travel Request Form

For work related travel and accommodation

Name: Nigel Muway Contact: cf-Damia Staron

Reason for Travel: MOH Mtgs, Mtg with Capital & Cost CE - various matters, Procurement Mtgs & Internal meeting oncology / radio therapy, roles (2 trips)

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
5081	7am	8:10am	THURS	21 Jan	2016	Ham	Wgh
5088	630am	740am	"	"	"	Wgh	Ham
	8:10am	9:15am	"	"	"	AKI	Ham
* - charged for both.							

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
	Hotel approved - see attached			

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirement)

Costs Split with 124

Cost Centre to be charged: 1929 / 5250 DS

AUTHORISATION

Name: Robt Simcock Position: Chair

Signature: _____

Donna Straiton

From: [REDACTED]@tandemtravel.co.nz
Sent: Sunday, 24 January 2016 10:51
To: Donna Straiton
Subject: Client Statement for MURRAY/NIGEL MR booking 2117196 - Wellington 21 Jan 16
Attachments: Client_Statement_BKG2117196_3959.pdf

Hi Donna,

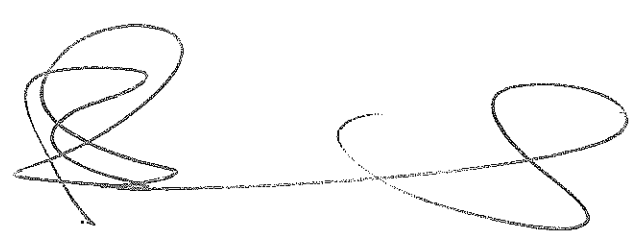
Nigel called as his accommodation was extended to check-out today and the hotel needed an updated voucher.

I have sent an updated voucher through to the hotel for charge back.

Thanks

Tandem Travel Auckland
Private Bag 92007, Auckland 1142
Phone 0800 104 007
Fax 09 336 3656
<http://www.tandemtravel.co.nz>

2 extra nights
accommodation
for Nigel
= informal meeting with
orchestra / radio / people
= informal interview
for HD Q&A
Performance notes



CHARGES FROM AIR NZ													
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
Jan-16	1601130013	MURRAY/NIGEL MR	Domestic Air Travel	160121	WLG	NZ	V	432.43	425.47	64.87	6.96	497.30	
Jan-16	1601130013FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Jan-16	2098921BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Jan-16	2098011BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Jan-16	2125251BM	MURRAY NIGEL MR	Miscellaneous Services					11.00	11.00	1.65	-	12.65	
Jan-16	1601138144	MURRAY/NIGEL MR	Domestic Air Travel	160121	WLG	NZ	Y	212.91	212.91	31.94	-	244.85	

travelcard

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

Page No.	21
Account No.	67543
Statement Date	31/01/2016
GST Number	10-795-869
Credit Services	Travelcardadmin@airnz.co.nz

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
26/01/2016	470211719HO	108667543000019 A1929525000000RF	BROUGHT FORWARD MURRAY NIGEL MR 1N 07 01 AKL PYDGES AUCL Hotel Accommodation	02409086	221.31	0.00	221.31	33.19	0.00	41,874.93-	19,030.62
20/01/2016	1601145280	108667543000019 A1929525000000ST	TOTAL FOR COST CENTRE HLZ/WLG NZ B 18/02/16 WLG/HLZ NZ L 18/02/16 Domestic Air Travel	02439466	816.87 435.70	12.96- 6.96-	803.91 428.74	79.33 65.36	94.86 6.96	978.10 501.06	978.10 501.06
20/01/2016	1601145280FT	108667543000019 A1929525000000ST	Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
14/01/2016	1601130013	108667543000019 A1929525000000ST	TOTAL FOR COST CENTRE MURRAY/NIGEL MR HLZ/WLG NZ V 21/01/16 WLG/HLZ NZ Q 21/01/16 Domestic Air Travel	02439466	446.70 432.43	6.96- 6.96-	439.74 425.47	67.01 64.87	6.96 6.96	513.71 497.30	513.71 497.30
14/01/2016	1601130013FT	108667543000019 A1929525000000ST	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
			CARRIED FORWARD							40,596.77-	20,308.78

travelcard

TAX INVOICE/STATEMENT/CREDIT NOTE



AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

Page No.	22
Account No.	67543
Statement Date	31/01/2016
GST Number	10-795-869
Credit Services, UATP Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGENT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
19/01/2016	1601136144	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR AKL/WLG NZ Y 21/01/16 WLG/AKL NZ Y 21/01/16 Domestic Air Travel	02439466	7.00 212.91	0.00	212.91	31.94	0.00	40,596.77- 244.85	20,308.78 244.85
12/01/2016	20887665M	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
20/01/2016	2098011BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
07/01/2016	2098921BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
26/01/2016	2098921BM.	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	8.05	8.05
19/01/2016	2117196FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	23.00
27/01/2016	2125251BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
			CARRIED FORWARD							40,284.07-	20,621.48





Travel Request Form

For work related travel and accommodation

Name: Nigel Muir Contact: cf-Diana Staley

Reason for Travel: MOH Mtgs, Mtg with Capital Coast CE - various matters, Procurement Mtgs & Informal meeting oncology / radio therapy, roles (2 trips)

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
5081	7am	8:10am	THURS	21 Jan	2016	Ham	Wgh
5088	6:30am	7:40am	"	"	"	Wgh	Ham
	8:10am	9:15am	"	"	"	AKI	Ham
* - charged for both.							

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
	Hotel approved - see attached.	see		

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirement)

Costs split with (123)

Cost Centre to be charged: 1929 / 5250 DS

AUTHORISATION

Name: Bob Simcock Position: Chair

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	30
Account No.	67543
Statement Date	29/02/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
30/01/2016	2130625FT	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409089	15.00	0.00	15.00	2.25	0.00	11,101.85-	44,630.83
10/02/2016	2137124FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	17.25	17.25
22/02/2016	2138755BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	23.00	23.00
03/02/2016	4702117196HO	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 21 01 AKL RYDGES AUCKL Hotel Accommodation	02409086	459.13	0.00	459.13	68.87	0.00	8.05	8.05
17/02/2016	4702117196HO001	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 23 01 AKL RYDGES AUCKL Hotel Accommodation	02409086	285.22	0.00	285.22	42.78	0.00	528.00 *	528.00
05/02/2016	4702124633HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 28 01 AKL IBIS AUCKLAN Hotel Accommodation	02409086	126.09	0.00	126.09	18.91	0.00	328.00 *	328.00
04/02/2016	4702125251CA	108667543000019 A19295250DS	MURRAY NIGEL MR 1D 28 01 HNZ AVIS Car Rental	02409086	130.98	0.00	130.98	19.65	0.00	145.00	145.00
			CARRIED FORWARD							150.63	150.63
										9,901.92-	45,630.76



Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: cl - Donna Skilton

Reason for Travel: Filed Procurement Strategy mtg at NZ Health Partnership
in Auckland, 28 Jan 2016; attend Pharmac Bd mtg + meeting with
Janice Wilson (HASC) + meeting with Director of Mental Health in
Wgtn on 29 Jan 2016

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>IBIS Ekelele, Auckland</u>		<u>28/1/16</u>	<u>29/1/16</u>	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)
<u>Hamilton Airport</u>			<u>28/1/16</u>	<u>830am</u>	<u>29/1/16</u>	<u>630am</u>
					<u>Auckland Airport</u>	

SHUTTLE? Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250 OS

AUTHORISATION

Name: Bob Smock Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	30
Account No.	67543
Statement Date	29/02/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
30/01/2016	2130625FT	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409089	15.00	0.00	15.00	2.25	0.00	11,101.85-	44,630.83
10/02/2016	2137124FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	17.25	17.25
22/02/2016	2138755SM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	7.00	0.00	7.00	1.05	0.00	23.00	23.00
03/02/2016	4702117196HO	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 21 01 AKL RYDGES AUCKL Hotel Accommodation	02409086	459.13	0.00	459.13	68.87	0.00	8.05	8.05
17/02/2016	4702117196HO001	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 23 01 AKL RYDGES AUCKL Hotel Accommodation	02409086	285.22	0.00	285.22	42.78	0.00	528.00	528.00
05/02/2016	4702124633HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 28 01 AKL IBIS AUCKLAN Hotel Accommodation	02409086	126.09	0.00	126.09	18.91	0.00	328.00	328.00
04/02/2016	4702125251CA	108667543000019 A19295250DS	MURRAY NIGEL MR 1D 28 01 HLZ AVIS Car Rental	02409086	130.98	0.00	130.98	19.65	0.00	145.00	145.00
			CARRIED FORWARD							150.63	150.63
										9,901.92-	45,830.76

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	31/03/2016
GST Number	10-795-869
Credit Services: Hereine Setu, Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
15/03/2016	2170151FT	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	20,885.52	20,885.52
24/03/2016	2171971BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	21.74	0.00	21.74	3.26	0.00	12.65	12.65
22/03/2016	4702130625CA	108667543000019 A19295250DS	MURRAY NIGEL MR 1D 30 01 AKL HERTZ Car Rental	02409089	77.96	0.00	77.96	11.69	0.00	25.00	25.00
30/03/2016	4702157847HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 02 03 AKL NOVOTEL AUCK Hotel Accommodation	02409086	241.83	0.00	241.83	36.27	0.00	89.65	89.65
24/03/2016	1601303732	A19295250DS	TOTAL FOR COST CENTRE		1,658.82	13.92	1,644.90	248.82	13.92	278.10	278.10
		108667543000019 A19295255DS	AKL/SFO NZ U 02/04/16 SFO/AKL NZ U 08/04/16 International Air Travel	02439466	4,553.00	35.00	4,518.00	0.00	198.79	1,907.64	1,907.64
24/03/2016	1601303732FT	108667543000019 A19295255DS	Ticket Issue Service Fee LHP	02409086	165.00	0.00	165.00	0.00	0.00	4,716.79	4,716.79
			CARRIED FORWARD							165.00	165.00
										26,172.71	26,172.71

Name: NIGEL MURPHY Contact: _____

Reason for Travel: MOH Mtgs, Plastic Surgery meeting Wgh

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8563	835	745	Thurs	11 Feb	2016	Hon	Wgh
5110	9am	5:10pm					

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250

AUTHORISATION

Name: Bob Smoock Position: Chair

Signature: _____


CHARGES FROM AIR NZ

CHARGES FROM AIR NZ													
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
Feb-16	2125251FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Feb-16	1601202126	MURRAY/NIGEL MR	Domestic Air Travel	160211	HLZ	WLG	Y	16.69	16.69	2.50	-	19.19	
Feb-16	1601195344	MURRAY/NIGEL MR	Domestic Air Travel	160211	HLZ	WLG	Y	499.21	492.25	74.89	6.96	574.10	
Feb-16	1601195344FT	MURRAY NIGEL MR	Ticket Issue Service Fee					26.00	26.00	3.90	-	29.90	
Feb-16	21306258M	MURRAY NIGEL MR	Miscellaneous Services					25.00	25.00	3.75	-	28.75	
Feb-16	21387558M	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Feb-16	2130625FT	MURRAY NIGEL MR	Ticket Issua Service Fee					15.00	15.00	2.25	-	17.25	
Feb-16	21171968M	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Feb-16	21171968M.	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

Page No.	28
Account No.	67543
Statement Date	29/02/2016
GST Number	10-795-869
Credit Services:  Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
09/02/2016	1601195344	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZWLG NZ Y 11/02/16 WLG/HLZ NZ Y 11/02/16 Domestic Air Travel	02439466	499.21	6.96-	492.25	74.89	6.96	12,970.44- 574.10	42,762.24 574.10
09/02/2016	1601195344FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
10/02/2016	1601202126	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZWLG NZ Y 11/02/16 WLG/HLZ NZ Q 11/02/16 Domestic Air Travel	02439466	16.69	0.00	16.69	2.50	0.00	19.19	19.19
11/02/2016	1601202156	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZWLG NZ Y 17/02/16 WLG/HLZ NZ T 18/02/16 Domestic Air Travel	02439466	469.45	6.96-	462.49	70.42	6.96	539.87	539.87
11/02/2016	1601202156FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
11/02/2016	1601202158	108667543000019 A19295250DS	HLZWLG NZ Y 17/02/16 WLG/HLZ NZ W 17/02/16 Domestic Air Travel	02439466	486.50	6.96-	479.54	72.98	6.96	559.48	559.48
			CARRIED FORWARD							11,218.00-	44,514.68



Travel Request Form

For work related travel and accommodation

Name: Nga Wai Contact: 41-1000 Skatton

Reason for Travel: Present to National IT Board on virtual case + expense
Chow Hanks Surgery Mtg

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8381	7am	8:10am	WED	17 Feb	2016	Han	Wgh
8314	7:10pm	8:20pm	THUR	18 Feb	2016	Wgh	Han

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wellington				

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5280 AS

AUTHORISATION

Name: Bob Skatton

Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	28
Account No.	67543
Statement Date	29/02/2016
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
09/02/2016	1601195344	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZ/WLG NZ Y 11/02/16 WLG/HLZ NZ V 11/02/16 Domestic Air Travel	02439466	499.21	6.96-	492.25	74.89	6.96	12,970.44-	42,762.24
09/02/2016	1601195344FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
10/02/2016	1601202126	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 11/02/16 WLG/HLZ NZ Q 11/02/16 Domestic Air Travel	02439466	16.69	0.00	16.69	2.50	0.00	19.19	19.19
11/02/2016	1601202156	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 17/02/16 WLG/HLZ NZ T 18/02/16 Domestic Air Travel	02439466	469.45	6.96-	462.49	70.42	6.96	539.87	539.87
11/02/2016	1601202156FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	26.00	0.00	26.00	3.90	0.00	29.90	29.90
11/02/2016	1601202158	108667543000019 A19295250DS	HLZ/WLG NZ Y 17/02/16 WLG/HLZ NZ W 17/02/16 Domestic Air Travel	02439466	486.50	6.96-	479.54	72.98	6.96	559.48	559.48
			CARRIED FORWARD							11,218.00-	44,514.68

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	31
Account No.	67543
Statement Date	29/02/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
22/02/2016	4702138755HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 17 02 WLG MUSEUM ART H Hotel Accommodation	02409086	364.35	0.00	364.35	54.65	0.00	9,901.92- 419.00 ✖	45,830.76 419.00 ✖
17/02/2016	1601205887	A19295250DS 108667543000019 A19295250DS	TOTAL FOR COST CENTRE MURRAY/NIGEL MR AKL/SFO NZ U 19/02/16 SFO/AKL NZ U 22/02/16 International Air Travel	02439466	3,032.62 4,553.00	20.88- 35.00-	3,011.74 4,518.00	454.90 0.00	20.88 200.29	3,487.52 4,718.29	3,487.52 4,718.29
22/02/2016	1601205887FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee LHP	02409086	165.00	0.00	165.00	0.00	0.00	165.00	165.00
22/02/2016	1601205887R	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/SFO NZ 19/02/16 SFO/AKL NZ 22/02/16 International Air Travel - Refund	02439466	4,553.00-	35.00	4,518.00-	0.00	200.29-	4,718.29-	4,718.29-
26/01/2016	2091033FX	A19295250DS 108667543000019 A1935525000000MD	TOTAL FOR COST CENTRE Ticket Amendment Fee	02409086	165.00 20.00	0.00 0.00	165.00 20.00	0.00 3.00	0.00 0.00	165.00 23.00	165.00 23.00
			CARRIED FORWARD							9,294.92-	46,437.76

Travel Request Form

128

Name: Nigel McIlroy Contact: _____

Reason for Travel: NZ Health Partnership + Recruitment mgtg Auckland

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>Norfolk Elmslie</u>	<u>2/3</u>	<u>3/3/16</u>	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 15250 DS

AUTHORISATION

Name: Bob Smack Position: Chair

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	31/03/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
15/03/2016	2170151FT	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	20,885.52	20,885.52
24/03/2016	2171971BM	108667543000019 A19295250DS	MURRAY NIGEL MR Miscellaneous Services	02409086	21.74	0.00	21.74	3.26	0.00	12.65	12.65
22/03/2016	4702130525CA	108667543000019 A19295250DS	MURRAY NIGEL MR 1D 30 01 AKL HERTZ Car Rental	02409089	77.96	0.00	77.96	11.69	0.00	25.00	25.00
30/03/2016	4702157847HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 02 03 AKL NOVOTEL AUCK Hotel Accommodation	02409086	241.83	0.00	241.83	36.27	0.00	89.65	89.65
		A19295250DS	TOTAL FOR COST CENTRE		1,658.82	13.92	1,644.90	248.82	13.92	278.10	278.10
24/03/2016	1601303732	108667543000019 A19295255DS	AKU/SFO NZ U 02/04/16 SFO/AKL NZ U 08/04/16 International Air Travel	02439466	4,553.00	35.00	4,518.00	0.00	198.79	1,907.64	1,907.64
24/03/2016	1601303732FT	108667543000019 A19295255DS	Ticket Issue Service Fee Lhp	02409086	165.00	0.00	165.00	0.00	0.00	4,716.79	4,716.79
			CARRIED FORWARD							165.00	165.00
										26,172.71	26,172.71

Waikato District Health Board
work related travel and accommodation

Travel Request Form

Name: Nigel Mulvey Contact: _____

Reason for Travel: National Mfgs Champs / CESI NCH Leadership
Wellington

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
50911	10:00pm	8:15pm	Wed	7	March 2016	Heim	Wgtn
5088	6:30pm	7:45pm	Thurs	8	March	Wgtn	Heim

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wellington	IBS	9/3	10/3	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)
Wgtn						

SHUTTLE? Yes – Return Yes – One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: F29 1528005

AUTHORISATION

Name: Bob Smock Position: Chair

Signature: _____

CHARGES FROM AIR NZ													
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oilh Taxes	Amt Payable	Tkt Remarks
Mar-16	1601264105	MURRAY/NIGEL MR	Domestic Air Travel	160309	HLZ	WLG	L	368.93	361.97	55.34	6.96	424.27	
Mar-16	1601264105FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Apr-16	4702157388HO	MURRAY NIGEL MR	Hotel Accommodation			WLG		205.70	205.70	30.85	-	236.55	1N 09 03 WLG IBIS WELLING
Apr-16	21573888BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Apr-16	2175241BM	MURRAY NIGEL MR	Miscellaneous Services					50.00	50.00	-	-	50.00	
Apr-16	2175241FX	MURRAY NIGEL MR	Ticket Amendment Fee					45.00	45.00	-	-	45.00	

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	24
Account No.	67543
Statement Date	31/03/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
09/03/2016	1601290592	108667543000019 A1929525000000ST	BROUGHT FORWARD [REDACTED] HLZ/WLG NZ Q 10/03/16 WLG/HLZ NZ B 10/03/16 Domestic Air Travel	02439466	114.27	0.00	114.27	23.66	43.48	19,155.87	19,155.87
09/03/2016	2134351FX	108667543000019 A1929525000000ST	[REDACTED] Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	23.00
01/03/2016	2151898FX	108667543000019 A1929525000000ST	[REDACTED] Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	23.00	23.00
01/03/2016	1601264105	108667543000019 A1929525000000ST	TOTAL FOR COST CENTRE MURRAY/NIGEL MR HLZ/WLG NZ L 09/03/16 WLG/HLZ NZ V 10/03/16 Domestic Air Travel	02439466	154.27	0.00	154.27	36.18	86.96	277.41	277.41
					368.93	6.96	361.97	55.34	6.96	424.27	424.27
01/03/2016	1601264105FT	108667543000019 A1929525000000ST	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
			CARRIED FORWARD							19,820.20	19,820.20

TAX INVOICE/STATEMENT/CREDIT NOTE



Page No.	25
Account No.	67543
Statement Date	30/04/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/04/2016	2185600FT	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	90,197.64	34,558.95
01/04/2016	2229943005	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ Y 14/04/16 WLG/HLZ NZ V 14/04/16 Domestic Air Travel	02439466	499.21	6.96	492.25	74.89	6.96	574.10	12.65
01/04/2016	2229943005FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
15/04/2016	2229983267	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ L 19/04/16 WLG/HLZ NZ W 19/04/16 Domestic Air Travel	02439466	356.22	6.96	349.26	53.44	6.96	409.66	409.66
15/04/2016	2229983267FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
05/04/2016	4702157388HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 09 03 WLG IBIS WELLING Hotel Accommodation	02409086	205.70	0.00	205.70	30.85	0.00	236.55	236.55
CARRIED FORWARD										88,939.38	35,817.21



Waikato District Health Board

Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: cl - Doms Skardon
 Reason for Travel: Speak at 2nd Design Workshop - Health IT Program
2020

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Auckland</u>	<u>Heritage</u>	<u>22/3</u>	<u>23/3/16</u>	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 15250 DS

AUTHORISATION

Name: Bob Smock Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	30/04/2016
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
21/04/2016	4702170151HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 22 03 AKL HERITAGE AUC Hotel Accommodation	02409086	146.96	0.00	146.96	22.04	0.00	88,939.38- 169.00 *	35,817.21 169.00 *
04/04/2016	4702171971HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 01 04 GIS PORTSIDE HOT Hotel Accommodation	02409086	163.91	0.00	163.91	24.59	0.00	188.50	188.50
27/04/2016	4702171971HO001	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 30 03 AKL HOLIDAY INN Hotel Accommodation	02409086	181.74	0.00	181.74	27.26	0.00	209.00	209.00
28/04/2016	4702171971HO002	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 31 03 GIS PORTSIDE HOT Hotel Accommodation	02409086	163.48	0.00	163.48	24.52	0.00	188.00	188.00
		A19295250DS	TOTAL FOR COST CENTRE		1,865.22	13.92-	1,851.30	279.79	13.92	2,145.01	2,145.01
			CARRIED FORWARD							88,184.88-	36,571.71